



# Communications

## Merit Badge Worksheet

2008 Rev. Created  
by Craig Long 2010

Scouts Name \_\_\_\_\_

Date \_\_\_\_\_

Counselor's Name \_\_\_\_\_

Counselor's Phone # \_\_\_\_\_

Complete

1. Do ONE of the following:

a. For one day, keep a log in which you describe your communication activities.

Keep track of the time and different ways you spend communicating, such as talking person-to-person, listening to your teachers or the radio, watching television, reading books, and other print media, and communicating online. Report what you did. \_\_\_\_\_

\_\_\_\_\_

How can you improve your communication skills? \_\_\_\_\_

\_\_\_\_\_

b. For three days, keep a journal of your listening experiences. Identify one example of each of the following, and discuss with your counselor when you have listened to:

1. Obtain information. \_\_\_\_\_

2. A persuasive argument \_\_\_\_\_

3. Appreciate or enjoy something \_\_\_\_\_

4. Understand someone's feelings \_\_\_\_\_

c. In a small-group setting, meet with other scouts or with friends. Have them share personal stories about significant events in their lives that affected them in some way. Take note of how each scout participates in the group discussion and how effective each one is in telling his story. Report what you have learned, and how did it change the way you think? \_\_\_\_\_

\_\_\_\_\_

d. List as many ways as you can think of to communicate with others (face-to-face, by telephone, letter, e-mail, fax). For each type of communication explain an in-

stance when that method might not be appropriate or effective. \_\_\_\_\_

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Complete

2. Do ONE of the following:

a. Think of a creative way to describe yourself, using, for example, a collage, short story or autobiography, drawing or series of photographs, or a song or skit. Using the aid you created, make a presentation to your counselor about yourself. Date Completed \_\_\_\_\_

b. Choose a concept, product, or service in which you have great confidence. Build a sales plan based on its good points. Your Idea ? \_\_\_\_\_

Try to persuade the counselor to agree with, use, or buy your concept, product or service. After your sales talk, discuss with your counselor how persuasive you were. Tell how you think you did. \_\_\_\_\_

How could you improve ? \_\_\_\_\_

Complete

3. Write a five-minute speech. Give it at a meeting of a group.

Topic: \_\_\_\_\_

Ideas: \_\_\_\_\_

Resources: \_\_\_\_\_

Opening: \_\_\_\_\_

Body: \_\_\_\_\_

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Closing: \_\_\_\_\_

Complete

4. Interview someone you know fairly well, like, or respect because of his or her position, talent, career or life experiences. Who did you interview? \_\_\_\_\_

Listen actively to learn as much as you can about the person. Then prepare and deliver to your counselor an introduction of the person as though this person were to be a guest speaker, and include reasons why the audience would want to hear this person speak. Explain how you invite them to speak to a group of scouts. \_\_\_\_\_

Complete

5. Attend a public meeting (city council, school board, debate) approved by your counselor where several points of view are given on a single issue. Practice active listening skills and take careful notes of each point of view. What topics were brought up? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Present an objective report that includes all points of view that were expressed, and share it. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete

6. With your counselor's approval, develop a plan to teach a skill or inform someone about something. Prepare teaching aids for your plan. Carry out your plan. With your counselor, determine whether the person has learned what you intended. Tell about your plan, and how you carried it out. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete

7. Do ONE of the following;

a. Write to the editor of a magazine or your local newspaper to express your opinion or share information on any subject you choose. Send your message by fax, email or regular mail. Date Completed \_\_\_\_\_

b. Create a web page for your scout troop, school, or other organization. Include at least one article and one photograph or illustration, and one link to some other web page that would be helpful to someone who visits the web page you have created. It is not necessary to post your web page to the internet, but if you decide to do so, you must first share it with your parents and counselor and get their permission. Date Completed \_\_\_\_\_

c. Use desktop publishing to produce a newsletter, brochure, flier or other printed material for your scout troop, class at school, or other group. Include at least one article and one photograph or illustration. Date Completed \_\_\_\_\_

Complete

8. Plan a troop court of honor or campfire program. Have the patrol leaders' council approve it, then write the script and prepare the program. Serve as master of ceremonies. Tell about your experience. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete

9. Learn about opportunities in the field of communication. Choose one career in which you are interested and discuss the major responsibilities of that position and the qualifications, education, and preparation it requires. \_\_\_\_\_

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